



# Rosati-Kain Academy

## Athletics and Activities Policy Handbook 2025-2026

*Through a vibrant Catholic education, we cultivate the individuality,  
faith, talent, and aspirations of young women who will lead and serve  
the world.*

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## **Athletics Mission**

To empower young women by strengthening their mental and physical wellness while teaching life skills that build character, confidence, and leadership abilities.

## **Vision**

To become an athletic program that fields two competitive teams in every sport, that draws young women to RKA, and generates future collegiate athletes.

## **2025-2026 Focus:**

### *Grow Through the Game*

At RKA, we believe athletics is more than a game; it's a journey of growth. Through commitment, accountability, and leadership, we use sport to build strong, confident, and compassionate young women. Whether we are on the court or in the classroom, we show up, support one another, and strive to become our best selves. We *Grow Through the Game*.

This focus is rooted in our school's charisms of caritas, virtus, scientia, and humilitas. It connects to our values of love in action, choosing what is right, wisdom and understanding, and groundedness and growth. The expectations of every athlete through this focus will align with our school's community agreements with ourselves and with one another. To put this focus into action, there will be three pillars that all students will be expected to cultivate throughout their participation: commitment, growth, and leadership.

## **Core Pillars**

### **1. Commitment**

#### *Anchored in Responsibility*

- Show up. Be present. Give your best every day.  
Understand that commitment extends to the team, school, and self.
- Sign the *Athletic Commitment Agreement* not just as a requirement, but as a reflection of your values.

### **2. Growth**

#### *Rooted in Reflection and Resilience*

- Every athlete creates both a technical and personal goal at the start of each season.
- Mid-season check-ins reflect progress and adjust approaches.
- Failure is reframed as feedback; success is shared and celebrated.

### **3. Leadership**

#### *Built Through Character and Community*

- Captains and student leaders are trained not only to perform but to uplift.
- Charisms become a shared language: students know how to recognize and name virtues in themselves and others.
- Everyone has the opportunity to lead—on the court, in the classroom, or the locker room.

## **Purpose and Acknowledgement of the Handbook**

This handbook contains established policies and procedures for the 2025-2026 school year. Since it is not possible for a handbook to address every situation that may arise during a school year, the school administration reserves the right to amend or revoke the policies and procedures in this handbook at any time as circumstances may require. When changes are made to the handbook, parents/guardians and students will be informed of the change in writing promptly.

These policies and procedures most frequently address the expectations of students. Obligations of the adults in the R-K community are implied, and all R-K coaches are given expectations of their own from the Athletic Director. Adults are to assist students in acting with integrity, honesty, and respect. If there is a clear indication of dishonesty on the part of students or adults, the school has the responsibility to apply appropriate sanctions. It is possible that parent/guardian dishonesty or efforts to undermine school policy could breach both trust and contract seriously enough to result in the termination of the relationship between the school and the family.

While school authorities are not able to fulfill every request, we commit ourselves and our staff to listen to needs and concerns presented promptly and to develop a plan of action that balances the concerns to the best of our ability. While no handbook is complete or perfect, we have attempted to provide the information you need for productive communication. This handbook is available to parents/guardians through the ATHLETICS tab of the Rosati-Kain Academy website.

## **Philosophy**

Rosati-Kain Academy emphasizes critical thinking, creativity, communication, and collaboration in a spiritual environment. We seek to innovate every aspect of our curricular and co-curricular programming in order to expand upon traditional modes of teaching and learning that better serve 21st century learners. We prioritize academic excellence, multiple perspectives, wellness, and evidenced-based practices. We expect our students to be actively engaged in every aspect of their academic learning as well as their personal and spiritual development. We expect our educators to support every student and create the conditions they need to thrive. Our goal is to provide a transformative experience for young women who graduate with the confidence to lead and serve their community and the world.

## **Extra- and Co-Curricular Programs**

Representing Rosati-Kain Academy as a leader within the school or in the broader community is a privilege, not a right. Students who exhibit poor judgment or behavior that brings dishonor to the school or themselves may forfeit the privilege of representing Rosati-Kain Academy. In addition to the policies outlined here, all students will be expected to adhere to the policies outlined in the Rosati-Kain Academy Student Handbook and abide by all the Missouri State High School Activities Association (MSHSAA) regulations.

All RKA-sponsored extracurricular and co-curricular activities have been approved by the administration. These activities have evident educational purposes, and the requirements for participation are clearly defined. A member of the faculty or a qualified/responsible adult acts as moderator of the activity. Parent/guardian permission must also be obtained for a student to participate in extra-curricular/co-curricular activities.

### **I. Sports for Credit**

The physical education/health requirements for graduation are 1.5 credits. Students will take Empower their first year, and Embody their second year, for a total of .75 credits. Their options to fulfill the remainder credit are either to play a RKA-sponsored sport or take physical education. Each season of an RKA sport will be the equivalent of .25 credit hours. Therefore, 3 seasons of a sport throughout their 4 years at RKA will satisfy their physical education/health requirements for graduation. Attendance, participation, and behavior will be evaluated whether a student-athlete participates in a sport for credit or extracurricular purposes.

### **II. Attendance**

Attendance will be taken at each practice/competition/performance. Students are expected to be at every practice/competition/performance with few exceptions. If an athlete misses three practices, they will be required to meet with their coach/instructor and the Athletic Director to discuss their commitment to the team moving forward.

For the fall and spring athletic seasons, student-athletes will be given 5 absences due to illness, emergency, funeral, or an absence that has been communicated and approved by their coach within a reasonable time frame; usually 24 hours before their absence. Due to the extended winter season, winter athletes will be allowed 7 absences. The theater director will determine the appropriate number of absences before rehearsals, given that certain students may not be required to attend every rehearsal.

If a student exceeds their allotted absences, they will be required to meet with their coach and the Athletic Director to discuss their commitment to the team moving forward. They will no longer receive academic credit for the season, but may remain a part of the team as long as they receive approval from the coach and the team. Administrators hold the right to use discretion when dealing with extenuating circumstances and will make exceptions where they see fit.

Attendance at school, including punctuality, is required to participate in athletics. For a student to participate in either practice or competitions, they must be at school unless they have an excused absence outlined in the Student Handbook. If a student is not in the building by 10 a.m., they are not allowed to practice or compete that day. If a student has an appointment during the school day, it can be excused by the Athletic Director, but the student must notify the Athletic Director via email (coach and guardian cc'd) with a signed doctor's note to gain approval to practice or play that day.

**If a student-athlete needs to communicate an absence, it should be done via email to their coach/instructor with both a parent/guardian and the Athletic Director cc'd at least 24-48 hours in advance when possible.**

### **III. Academic Responsibility**

All students are expected to be in good academic standing to participate in extracurricular/co-curricular activities. If a student receives a failing grade on a mid-quarter progress report, they will be required to implement an improvement plan. This process will be a coordinated effort between the administration, teachers, counselors, and the student. It will be the responsibility of the student to communicate with their coaches/moderators the responsibilities required for their improvement plan. If a student receives a failing grade on a quarter report card, they will be required to meet with the administrative team for an evaluation of the student's progress within the improvement plan.

**If a student receives a failing grade for a semester course, they will be ineligible for extracurricular/co-curricular activities for the following semester. For winter athletes, this means a failing grade for semester one will result in a discontinuation of their participation in their sport for the remainder of the season.**

### **IV. Student Conduct**

Conduct policies are communicated in the Student Handbook and should be followed accordingly. Additionally, each coach/moderator will outline their own set of expectations that students should adhere to.

Each student represents the RKA community when they step onto the field/court/stage. As a community, Rosati-Kain values hard work and honesty; therefore, cheating, dishonesty, negative behavior, or disrespect of any kind will not be tolerated and will result in disciplinary action at the discretion of the administration. Behavior on and off the field/court/stage is important. If a problem has been reported, the student will meet with an administrator to discuss the behavior. More than one issue could result in removal from the team or other disciplinary actions.

Additionally, all students, as well as coaches, will adhere to Section *XII. Student Safety and Violence*, and Section *XIII. Harassment*, found in the Student Handbook. It is of the utmost importance that students are safe and healthy. Violence or harassment of any kind will not be tolerated. If any problems arise, they should be communicated directly to the Athletic Director or other administrator on site.

If a student must serve a detention due to the rules outlined in the Student Handbook, and they miss a practice or competition, it will be considered an unexcused absence. Students are prohibited from rescheduling a detention to attend a practice, competition, or performance. If a student will be absent due to detention, they are to communicate with their coach/instructor via email as soon as possible.

## **V. Health Forms and Eligibility**

Any student participating in a MSHSAA-sponsored activity must complete the proper forms **before** participating in the first tryout or practice. The forms can be found on the *Athletics* tab under *Athletic Forms* on the school website (rosati-kain.org). The following forms must be completed, signed, and turned into the Athletic Director by August 1, 2025, for student-athletes to be eligible for participation in the 2025-2026 school year.

### **1. MSHSAA Pre-Participation Documentation- Annual Requirements (All Sports & Activities)**

- a. This form must be completed and signed by both the student-athlete and a guardian. All student-athletes must have health insurance coverage to participate in a MSHSAA-sponsored sport or activity. There is a box to check on this form, ensuring the student-athlete is covered. If this box is not checked, the student will not be eligible to participate.

### **2. MSHSAA Preparticipation Physical Forms/Procedure**

- a. Page #5 of this form must be completed by a health care provider or physician deeming the student physically eligible to participate in athletics and activities. This will require a physical evaluation.

All student-athletes must complete 14 practices before they are eligible to participate in their first competition. If an athlete played a RKA-sponsored sport in the previous season, and no more than a week has elapsed between seasons, the athlete will meet the 14 practice requirement for the upcoming season. If more than a week has passed between the previous season ending and the future season beginning, the athlete must complete 14 practices.

## **VI. Transportation**

A. In circumstances of private transportation in private vehicles, the following criteria are recommended:

1. Drivers have a valid, non-probationary driver's license and no physical disability that could impair the ability to drive safely.
2. The vehicle should have valid registration and meet safety requirements.
3. The vehicle must be insured for minimum limits of \$100,000 per person, \$300,000 per occurrence.
4. Drivers should be experienced drivers and demonstrate the maturity necessary to provide for the safety of those they are transporting.
5. Every person in the private vehicle must wear a seat belt.

B. Parents/guardians of students must sign a transportation agreement allowing their daughter to be transported by another adult or student driver. If a parent/guardian does not sign the permission form, they will be responsible for getting their daughter to all practices and competitions.

C. Students waiting to get picked up after hours at RKA should wait inside the building. There should be no students sitting on the steps outside or waiting on the sidewalk. Please be courteous of the moderator's time. Coaches/directors are required to wait for all students to be picked up by a parent/guardian after practices/competitions, but should not be expected to wait longer than 15 minutes after a practice/competition is scheduled to end. Chronic tardiness will be addressed.

## **VII. Search and Seizure**

Student-athletes are permitted to use the home locker room to store their athletic equipment throughout the school day and during practices/games. Rosati-Kain Academy has the right to search the locker room and its contents if it believes some items are not suitable for the school environment. Student-athletes should take all their belongings home with them at the end of each day. RKA will not be held responsible for items that go missing.

## **VIII. Uniforms**

All student-athletes will receive proper uniforms for their given sport. In some cases, certain pieces of clothing or items will need to be purchased. Student-athletes are expected to comply with the dress code outlined in the Student Handbook, as well as adhere to the rules set forth by MSHSAA. Any uniforms given to athletes for the season should be washed and returned in the same condition as they were given at the end of the season. If uniforms are lost or defaced in any way, athletes may be responsible for replacing them.

It is important for student-athletes to remember that when they wear a Rosati-Kain Academy uniform, they are representing the school community. All actions while wearing the uniform will then reflect the school. Student-athletes are to show respect and act in accordance with RKA charisms while wearing their uniforms.

## **IX. Inclement Weather**

If the school is closed due to inclement weather, all athletic activities, including practices and competitions hosted by the school, will be canceled for the day. If there is a competition being held off campus, the administration will notify coaches and families of the status as soon as possible.

Heat and weather conditions are monitored by the Athletic Director and coaches with standards set forth by MSHSAA. If weather conditions are not suitable for practicing/playing, accommodations will be made if possible; if not, activities will be rescheduled/canceled. The Athletic Director will communicate all changes with coaches and families as soon as possible.

## **X. Communication**

The head coach of each program will determine the means of communication for the team. Two options will be available: the SportsYou App or GroupMe. These are the only two apps approved by the Administration for quick and necessary communication between players and coaches. Players and/or parents/guardians are prohibited from communicating via text with coaches and vice versa. All communication should go through SportsYou, GroupMe, or RKA email.

Part of the magic of sports is that students learn how to negotiate conflict and cope with disappointment. If issues arise, we want to empower our students to advocate for themselves by having a private discussion with their coach/moderator first. After this conversation, a parent/guardian may request to meet with the coach and athlete if needed. If further communication is necessary to resolve the issue, the student and parent/guardian may ask to have a meeting with the coach and Athletic Director.

**Conversations with coaches cannot be conducted before or after games.** If a meeting is requested, it must be after a practice, as many of our coaches are not in the building full time and have jobs away from RKA. If a student-athlete needs to communicate an issue or an absence to their coach, it should be done via RKA email with a parent/guardian cc'd, as well as the Athletic Director.

## **XI. Important MSHSAA By-Laws**

The following are taken directly from the Missouri State High School Activities Association Handbook. All member schools must adhere to all of the MSHSAA laws and regulations, but the following are of particular importance.

### **2.2.2 Law Enforcement:**

a. A student who commits an act for which charges may be or have been filed by law enforcement authorities under any municipal ordinance, misdemeanor or felony statute shall not be eligible until all proceedings with the legal system have been concluded and any penalty (i.e. jail time, fine, court costs, etc.) or special condition of probation (i.e. restitution, community service, counseling, etc.) has been satisfied. If law enforcement authorities determine that charges will not be filed, eligibility will be contingent upon local school policies.

b. After a student has completed all court appearances and penalties, and has satisfied all special conditions of probation and remains under general probation only, local school authorities shall determine eligibility.

c. Moving traffic offenses shall not affect eligibility, unless they involve drugs, alcohol, or injuries to others. *(Editor's Note: If a traffic offense is accompanied by an act covered in letter a above, such as property damage, bench warrant, etc., eligibility will be delayed per letter a.)*

### **By-Law 2.2.5 Student Responsibility:**

Each student is responsible for notifying the school of any situations that would affect her eligibility under the above standards. If the student does not notify the school of the situation before the school's discovery, then the student shall be ineligible for up to 365 days from discovery, pending review by the Board of Directors.

If MSHSAA receives information that an RKA team played an ineligible player, they will enact a penalty of Rosati's choosing: either the team has to forfeit, or the player becomes ineligible for 365 days. If the player is a senior, then the school is forced to take the forfeit penalty.

It is important to relay any information to the law to the Athletic Director immediately.