ROSATI-KAIN
HIGH SCHOOL

FERPA WAIVER REQUEST FORM

Guidance Office
4389 Lindell Blvd.
St. Louis, MO 63108
314-533-8513

The Family Educational Rights and Privacy Act (FERPA) of 1974, establishes the rights of students with regard to educational records, and ensures students of the right to privacy and confidentiality with respect to those records.

Colleges and universities prefer that teacher evaluations and recommendations be confidential. Colleges generally believe that recommendations written with this understanding are more candid and honest. Therefore, those recommendations have more validity and carry appreciably more weight in the admission process than recommendations which parents and students can access.

In light of this, we request that all students/parents requesting letters of recommendation complete and return the waiver form below to the Guidance Office. If you choose not to waive your right to access letter of recommendations, a copy of this form may accompany college application and transcript packages.

Waiver of Right to Access School/Teacher Letter of Recommendation

I request that educators at Rosati-Kain High School complete a letter of recommendation and/or other evaluations associated with my college application, including transcripts. I authorize the release of student information in this letter and other application forms.

I do _____ do not _____ (check one) waive my right to examine or obtain a copy of the letters, rating sheets, transcripts, and other evaluations.

_____ _____ _____

(Printed Name of Student) (Student Signature) (Date)

As parents or guardians of _____, we authorize Rosati-Kain High School to release student information from our child's records in its letter of recommendations and other evaluations. **We do _____ do not _____ (check one)** waive our rights to examine or obtain a copy of the letters, rating sheets, and other evaluations.

_____ _____ _____

(Printed Name of Parent/Guardian) (Parent/Guardian Signature) (Date)

_____ _____ _____

(Printed Name of Parent/Guardian) (Parent/Guardian Signature) (Date)